



Head Coach Closes March 15, 2014

The Codiac Vikings Aquatic Club (CVAC) is seeking an enthusiastic, innovative, motivational and highly collaborative individual for the position of Head Coach.

About Our Club:

The Board of Directors and parent group are dedicated to supporting the coaching staff in creating an inviting learning environment to ensure a positive member experience, while at the same time, motivating participants to attain their best performance and continually strive for excellence. Our club is on sound financial footing. We encourage and promote ongoing professional development through club support and successful grant applications.

CVAC has more than doubled in size over the past 5 seasons and currently has over 110 competitive age group swimmers from the Greater Moncton area. The Vikings train out of the Pat Crossman Memorial Aquatic Center, which is a 6 lane 25 meter facility, located in the town of Riverview, New Brunswick.

Greater Moncton, with a population of over 140,000, is comprised of the cities of [Moncton](#), [Dieppe](#), and the [Town of Riverview](#). Some quick facts about Greater Moncton:

- 5th fastest growing community in Canada with 17.8% growth 2001-2011
- Centrally located retail hub of the Maritimes, more than 1.3 million live within 2.5 hours of Greater Moncton...more than 1.5 million within 3 hours
- Bilingual - More than 47% of its population speaks both French and English
- The average housing cost in Greater Moncton is \$152,000 CAD and this is very similar in all three communities
- One of the lowest cost of living environments in the country and commute to work times are among the shortest in Canada
- Just 20 minutes from the warmest salt water beaches north of Virginia

Key responsibilities of the Head Coach include but are not limited to:

- Work with the assistant coaches in designing, implementing and leading the swimming program for the season, which includes all training and meets, with the approval of the Board of Directors
- Hiring, managing and leading the coaching staff within the budget determined in conjunction with the Board of Directors
- Coaching the top level of swimmers
- Technical director responsible for ensuring all coaches keep current with the latest tools & advances in techniques for both in and out of water aspects, including knowledge of all aspects of Swim Canada's Long Term Athlete Development Plan, as well as ensuring that all coaches maintain appropriate certifications to meet club coaching standards as defined by the Strategic Plan.

- Ensure appropriate levels of technical and performance improvement activities for the swimmers occur throughout the season
- Hold regular staff meetings to maintain an open and effective communication with the coaching staff, review and give input on individual group coaching plans, address discipline problems, and address individual swimmer development plans.
 - Encourages questions and maintains healthy professional relationships with the Board and committees, assistant coaches, parents and swimmers, marked by timely and appropriately written, spoken, and/or electronic communication. Provide coach's update at monthly meetings of the Board.
 - Fosters the creation of an inviting learning environment to ensure a positive member experience, while at the same time, motivating participants to attain their best performance and continually strive for excellence.
 - Day to day swim program related administration activities such as meet entries, review/approval of assistant coaches hours, notification of schedule changes, recognition, etc
 - Assume final responsibility for all team related activities on deck, including those supervised by other coaches. Be responsible for the overall deck safety of swimmers during club activities. Advise the Board of Directors of any concerns regarding the safety of swimmers.

Qualifications:

- Minimum certified level 2 NCCP and actively working towards level 3 NCCP certification
- Minimum 5 years coaching experience at a competitive level
- Experience as a Head Coach is considered an asset
- Strong leadership & mentoring abilities
- Excellent teamwork skills
- Planning and organizing skills
- Excellent written and verbal communication skills. Competency in both official languages is considered an asset but not essential
- Knowledge of the Team Unify SwimOffice system, or willingness to learn, as well as knowledge of Hy-tek entry files and general computer use competence

Completing a satisfactory criminal record check will be required for the successful candidate.

Salary will commensurate with your coaching experience and qualifications/training.

This position is permanent, full time and preference will be given to candidates that can make a longer term commitment to our club.

Applications with resume and cover letter should be emailed **no later than March 15, 2014** to careers@codiacvikings.ca

All submissions will be kept in strictest confidence and only those candidates being seriously considered for the position will be contacted.